

Daily Scrum Meeting Minutes:

Attendees: Amber Garcia, Ana Gutierrez, Jerry Symbleme, Horacio Andrade, Sebastien Guillen

Start time: 3:30pm

End time: 4:00pm

<Amber Garcia>:

- How many hours did I work since the last meeting?
 - 2 hrs
- What was done since the last scrum meeting?
 - Review all required components for the final zip deliverable.
- What is planned to be done until the next scrum meeting?
 - Continue to review all required components for the final zip deliverable.
- What are the hurdles?
 - None at the moment.

<Ana Gutierrez>:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Analyze if it is aligned with what we would like to do in the future for this project.
- What is planned to be done until the next scrum meeting?
 - Continue analyzing if it's aligned with what we would like to do in the future for this project and how we would implement it.
- What are the hurdles?
 - Possible challenges adjusting methods to obtain the desired outcome.

<Sebastien Guillen>:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Complete index.html file for project final deliverable
- What is planned to be done until the next scrum meeting?
 - Help team gather necessary project resources for final submission
- What are the hurdles?
 - None

<Horacio Andrade>:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Once video is uploaded provide index.html file
- What is planned to be done until the next scrum meeting?
 - Await for feedback.
- What are the hurdles?
 - None at the moment

<Jerry Symbleme >:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Assist in editing the installation and user guide videos.
- What is planned to be done until the next scrum meeting?
 - Help with editing video
- What are the hurdles?
 - None at the moment